

Douglaston Dermatology

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60-40 Marathon Parkway
Douglaston, New York 11362
Ph# (718) 631-3778 Fax# (718) 281-2055
Email: staff@douglastonderm.com*

Patient Information

Name: _____ Date of Birth: _____
Cell Phone#: _____ Home Phone#: _____
Email Address (required): _____
Home Address: _____ Apt #: _____
City#: _____ State: _____ Zip Code #: _____

What is your current gender identity?
 Male Female Non-Binary Transgender Male/Transman/FTM
 Transgender Female/Transwoman/MTF Decline to Answer
What sex were you assigned at birth? Male Female Other
What pronouns do you prefer that we use when talking about you? She/her/hers He/him/his They/them/theirs
 Other: _____

Marital Status: Single: _____ Married: _____ Other: _____
Employer: _____ Address: _____
Primary Care Doctor: _____ Phone#: _____
Referred By (Name and Phone): _____
Doctor: _____ Relative: _____ Patient: _____ Other: _____

Pharmacy Name: _____ Pharmacy Address: _____
Pharmacy Phone#: _____

Insurance Policy Holder Information

Name of Insurance: _____ Referral Needed: Yes _____ No _____
Name of Policy Holder: _____ Date of Birth: _____
Relation to You: _____ Address of Policy Holder: _____

I authorize Douglaston Dermatology to furnish all records pertaining to the medical history, service rendered or treatments given to me or my dependent for insurance claim reviews. I authorize payment of medical benefits to my physician and I accept financial responsibility for services not paid by my insurance including deductible, co-payments, non-covered services, and fees paid by my insurance (for any reason 0 within 120 days of the date of service).

Patient or Authorized Signature: _____ Date: _____

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Patient Name: _____ Sex: Male Female

Home Phone: _____ Cell Phone: _____ Pharmacy Phone: _____

Allergies to Medications: None 1. _____ Reaction _____

2. _____ Reaction _____

Current Medications: None 1. _____ 3. _____

2. _____ 4. _____

Aspirin/Motrin/Advil	Yes	No	Birth Control Pills	Yes	No	Are you Pregnant	Yes	No
Coumadin	<input type="checkbox"/>	<input type="checkbox"/>	Are you breast feeding	<input type="checkbox"/>	<input type="checkbox"/>	Plan on becoming pregnant	<input type="checkbox"/>	<input type="checkbox"/>

Reviews of System (Current or past problems with)

Blood/bleeding disorders	Yes	No	Arthritis	Yes	No	Cancer (non-skin)	Yes	No
Heart Disease	<input type="checkbox"/>	<input type="checkbox"/>	Diabetes (Sugar)	<input type="checkbox"/>	<input type="checkbox"/>	Immunologic Disease	<input type="checkbox"/>	<input type="checkbox"/>
Kidney Disease	<input type="checkbox"/>	<input type="checkbox"/>	High Blood Pressure	<input type="checkbox"/>	<input type="checkbox"/>	Latex/Rubber/Nickel/Food	<input type="checkbox"/>	<input type="checkbox"/>
Liver Disease or Hepatitis	<input type="checkbox"/>	<input type="checkbox"/>	Infectious Disease (TB, HIV)	<input type="checkbox"/>	<input type="checkbox"/>	Skin Disease	<input type="checkbox"/>	<input type="checkbox"/>
Lung Disease	<input type="checkbox"/>	<input type="checkbox"/>	Received Blood Transfusions	<input type="checkbox"/>	<input type="checkbox"/>	Skin Cancer	<input type="checkbox"/>	<input type="checkbox"/>
Thyroid Disease	<input type="checkbox"/>	<input type="checkbox"/>	Psychological Disorders	<input type="checkbox"/>	<input type="checkbox"/>	Melanoma	<input type="checkbox"/>	<input type="checkbox"/>

Do you	Yes	No	Have an artificial joint or heart valve	Yes	No
Have a pacemaker or defibrillator	<input type="checkbox"/>	<input type="checkbox"/>	Form Keloids?	<input type="checkbox"/>	<input type="checkbox"/>
Take antibiotics prior to surgical procedures	<input type="checkbox"/>	<input type="checkbox"/>			

List Surgeries:

1. _____ 3. _____ 5. _____
2. _____ 4. _____ 6. _____

Family History (Check the following medical conditions which have occurred in your family)

Disease	Mother	Father	Blood Relative	Disease	Mother	Father	Blood Relative
Acne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hay Fever	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthritis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asthma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lupus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Melanoma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Psoriasis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eczema	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Skin Cancer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Social History

Do you live alone?	Yes	No	Frequency _____
Do you drink alcohol?	<input type="checkbox"/>	<input type="checkbox"/>	Frequency _____
Do you use recreational drugs?	<input type="checkbox"/>	<input type="checkbox"/>	

Occupation: _____ Hobbies/leisure activity: _____

Patient signature: _____ Date: _____

Reviewed by: _____ Date: _____

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NOTICE TO OUR PATIENTS

If your Insurance plans (most HMO'S) require a referral from your Primary Care Physician, it is your responsibility to bring in a VALID UNEXPIRED referral. No exceptions will be made.

If you have a plan that we do not participate with, YOU MAY GO OUT OF NETWORK, but you will be responsible for your deductibles, co-insurance, and any services not covered within your plan.

Douglaston Dermatology requires a 24-hour notice for appointment cancellations. There is a fee of \$50.00 for medical appointments that are missed and/or not cancelled within 24 hours. There is a fee of \$150.00 for missed or not cancelled cosmetic appointments. This fee must be paid before rescheduling the missed appointment.

Douglaston Dermatology reserves the right to modify the privacy practices outlined in the notice.

I have received a copy of the Notice of Privacy Practices for Douglaston Dermatology.

PRINT NAME SIGNATURE DATE

SIGNATURE OF GUARDIAN IF UNDER 18

UNDER HIPPA REGULATIONS, I NEED TO GIVE THE DOCTOR PERMISSION TO DISCUSS MY MEDICAL CONDITION WITH:

NAME OF INDIVIDUAL RELATIONSHIP TO YOU

SIGNATURE OF PATIENT DATE

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TO ALL OUR INSURANCE PATIENTS

In an effort to keep your personal expenses down we are accepting assignment. However this means:

1. You must be eligible for the benefit.
2. Co-payment must be made by the patient at the time of visit.
3. If required, a referral or authorization of consent from your primary care physician (GP, Internist, Etc.) must be on file before you are examined or treated.
4. You, the patient, are responsible to obtain your referrals. If a referral is not obtained, you the patient will be responsible for payment in full.
5. You are responsible for payment of all deductibles as well as, any co-insurance payments due
6. If you have a high deductible plan, you are responsible for all charges incurred prior to meeting your deductible and any co-payments and co-insurances thereafter. These are the conditions of your policy that are chosen by you and your employer.
7. As a patient I agree that I will pay my deductible to the office and that if co-payment or co-insurance comes directly to me I will send this balance to the office.
8. I further agree that if the insurance company refuses to pay, that I am responsible and will pay the fees for services rendered in this office.

I hereby agree to all the terms and conditions set forth above.

Patient/Legal Guardian Name (Print)

Signature

Date

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Receipt of Notice of Privacy Practices

We are required to advise you of our Notice of Privacy Practice, which states how we may use and/or disclose your health information. By signing below, you acknowledge that you have received our Notice of Privacy Practices.

_____ Received Physical Copy

_____ Waived Physical Copy

Patient's Name

Patient's Date of Birth

Personal Representative Name

Relationship to Patient

Signature

Date

FOR OFFICE USE ONLY

In the case that written acknowledgement could not be obtained, please select reason below.

_____ Patient/Personal Representative refused to sign.

_____ Patient/Personal Representative was unable to sign.

_____ The Patient had a medical emergency and an attempt to obtain the acknowledgment will be made at the next available opportunity.

_____ Other reason (please specify) _____

Signature of Workforce Member Completing Form

Date